



AGM 2025

Hout Bay Museum
27 November 2025

Agenda



- Registration
- Welcome & Apologies
- Membership: Resignations, New Members
- Quorum to constitute a meeting
- Previous AGM minutes
- Chairperson's Report
- Feedback on operations 2024/25
- Approval of Annual Report 2024/25
- Noting of AFS 2024/25
- Budget: Additional surplus funds used in 2024/25, approval of additional surplus funds utilisation for 2025/26, approval of surplus funds utilisation 2026/27 and approval of budget for 2026/27
- Approval of the implementation plan
- Appointment of a Registered Auditor
- Confirmation of Company Secretary
- Election of Board Members
- Q & A



Membership/Quorum

- 147 members (4 new members, 3 resignations)
- Approximately 30% of our community
- Membership list available on our website
- All memberships confirmed
- 15 required for quorum

Acceptance of Previous Minutes



Chairperson's report

Public Safety

- keep our area as safe as possible/deter crime

Environmental Improvement

- maintain & improve our open spaces

Urban Maintenance

- working collaboratively with CCT to ensure service delivery

Social Responsibility

- upliftment through relevant programmes

- Governance: manage our CID in accordance with all regulations & policies
- Communications

Public Safety

- Strategic Plan
 - Detection
 - Monitoring
 - Response



Public Safety

- Managing the Deep Blue contract
 - Meet monthly with Deep Blue
 - Evaluate camera positioning wrt overhanging trees
 - Trim vegetation for visibility
 - Resolve issues with electricity supply to cameras.
 - Periodically test efficacy of response
 - Continually evaluate upgrades to hardware and software



Public Safety



- Keeping abreast of technology
 - At inception 85 cameras, 121 at the end of June
 - 82 Accusense cameras
 - 5 LPR cameras at all vehicle entrances to SEBCID
 - IR cameras replaced with 29 thermal imaging cameras
 - PTZ cameras replaced with 5 panoramic cameras
 - UPS installation for all cameras, 45 using UPS Lithium battery backup and the rest linked to households with back up power

Public Safety



Public Safety

- Other activities
 - Assist CCP and HBNW through monthly contributions
 - Coordinate responses with CCP, HBNW and SAPS
 - Make camera footage available to SAPS
 - Law Enforcement Officers – Hout Bay Common and Main Road from the Common to Beach



Public Safety

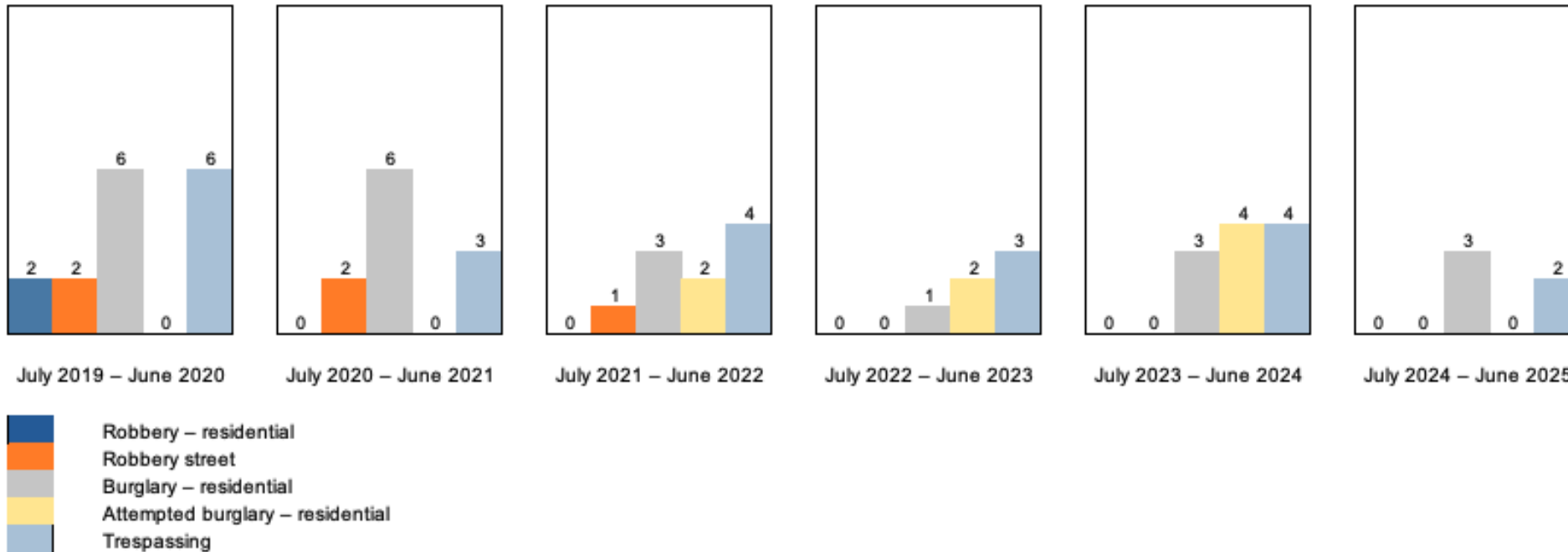
- Crime Stats: Hout Bay vs SEBCID



Type crime	Hout Bay			SEBCID		
	2023-2024	2024-2025	Change	2023-2024	2024-2025	Change
Robbery – Residential	14	13	-1	0	0	0
Robbery – Street	113	41	-72	4	0	-4
Attempted Street Robbery	28	15	-13	1	0	-1
Burglary – Residential	71	48	-23	5	3	-2
Attempted Burglary – Residential	25	15	-10	3	0	-3
Theft Out Of Motor Vehicle	48	34	-14	4	1	-3
Attempted Theft Out Of Motor Vehicle	6	8	2	0	0	0
Theft Of Motor Vehicle	16	8	-8	1	1	0
Trespassing	36	23	-13	3	2	-1
Theft	73	48	-25	2	4	2
Attempted Theft	5	6	1	1	2	1

Public Safety

Scott Estate & Baviaanskloof Serious Incidents reported to Watchcon/CCP

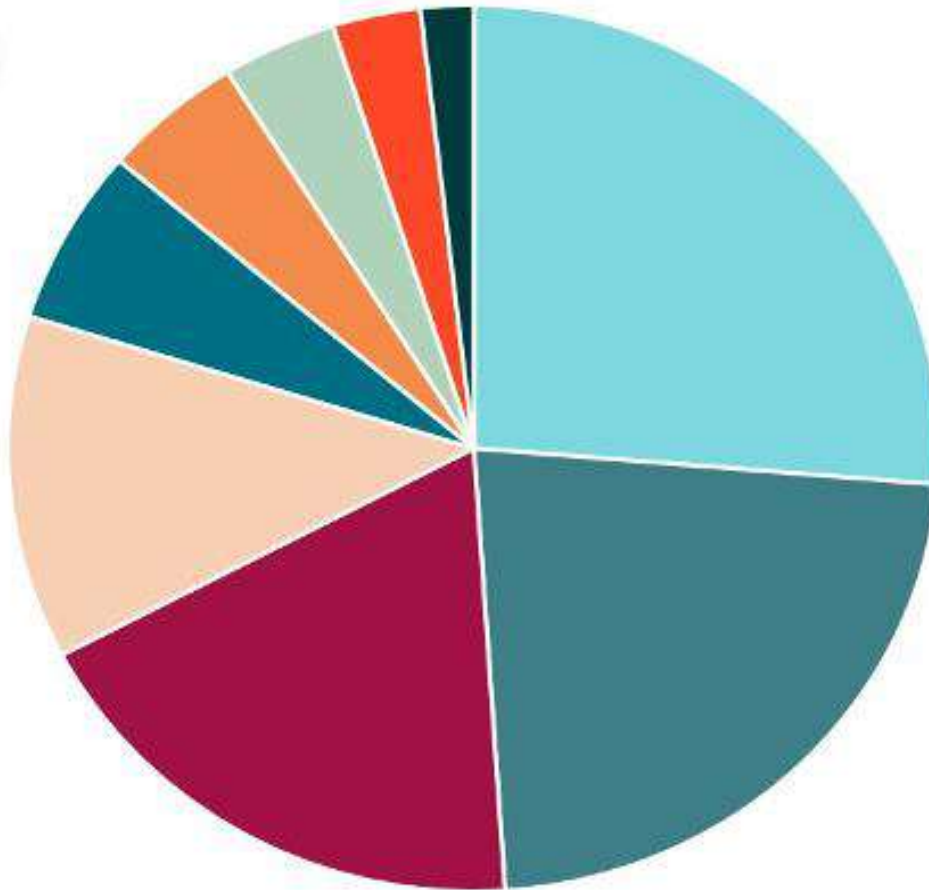


Public Safety

Deep Blue Reporting Hub Statistics



Text Direction



502 Suspicious Person	86
510 Vagrant	74
508 Bin Scratcher	60
507 Other non categorized	41
509 CCTV Monitoring	21
512 Removal of Suspicious Person	16
514 Client Assist	13
501 Suspicious Vehicle	10
511 Alarm Activity	6

Environmental Improvement



- Aloe Africa maintaining our green spaces; full time 2-man team
 - General gardening
 - Tidying & pruning
 - Collecting litter
 - Removing invasives
 - Clearing stormwater drains
 - Unkempt verges

Environmental Improvement for safety



- Brush cutting firebreaks
 - For cameras
 - Access for firefighters
- Cutting back on verges and public opens paces
 - For cameras
 - For safe vehicular passage

Environmental Improvement – ongoing projects



- Invasive Species management
 - Increase biodiversity
 - Decrease fire risk
- Felling & cutting back of dangerous trees
 - Fire prevention
 - Dropping limbs (at least 5x trees planted for every felled tree)
- River rehabilitation
- Art on the Common

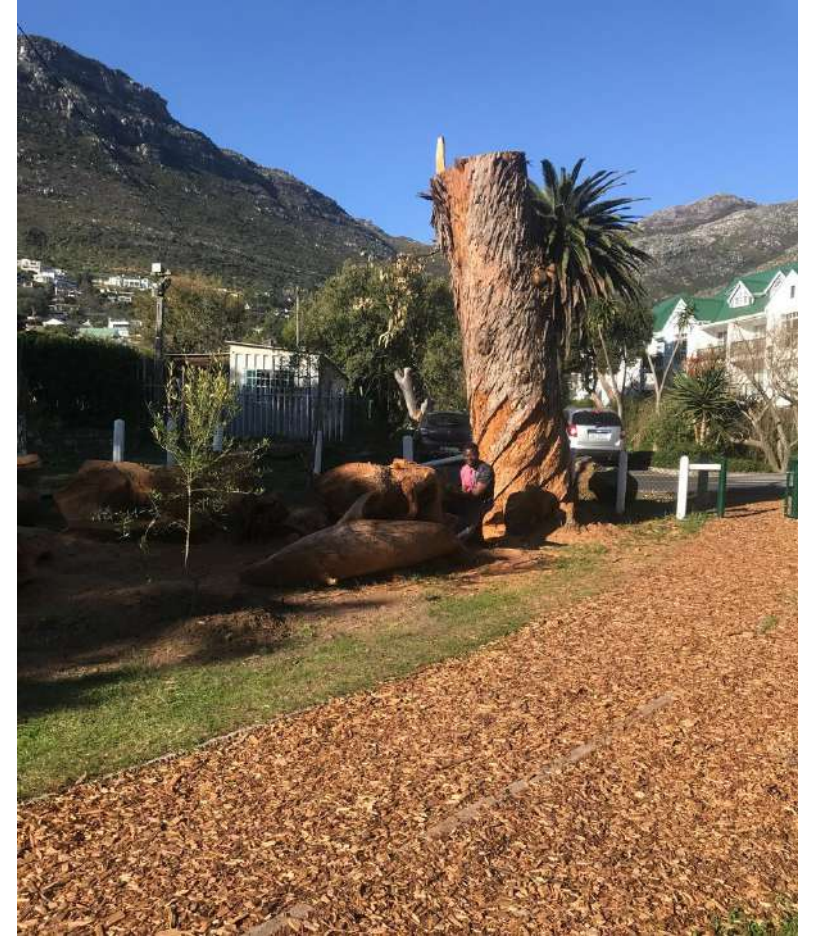
Environmental Improvement



Darling Street planting



Path maintenance



New mulch in the Common with artwork
in the background

Environmental Improvement



Ficus canabilising a palm tree

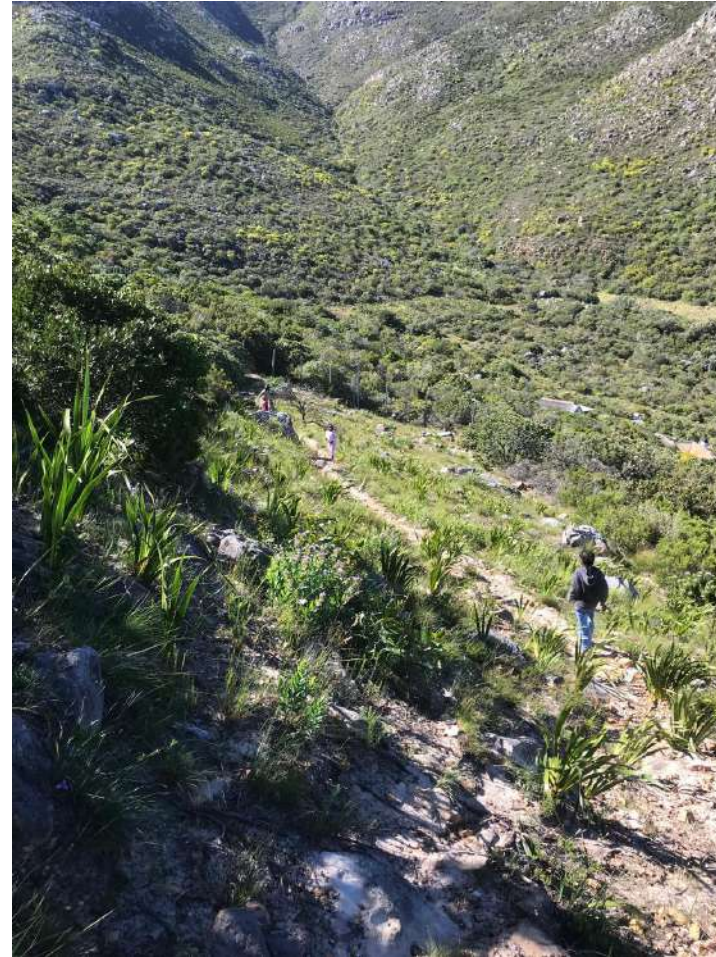


Temporary erosion control on Hout Bay Common

Environmental Improvement



Clearing invasive species on the mountainside above the CID



Baviaans catchment functionally free of invasive plant species

Urban Improvement



- Hout Bay common
 - Scout Hall
 - Repairs to bandstand
 - Maintain & repair park equipment
 - Repairs to paved areas
- Pathways & step off points
- Follow up on C3 requests with CCT
- Installation of and repairs to traffic roadside mirrors

Proposed Community Day Clinic

SUBDIVISION AND CONSOLIDATION OF EXISTING ERVEN 1:1000

DRAFT FOR DISCUSSION

TOPOGRAPHICAL SURVEY DATA INCLUDING TREES SUPPLIED BY:
Topographic and Infra-Survey
14 Fairview Crescent
Sunderland 2155
T: 021 915 2954



CONTEXT AND ROOF PLAN 1:500

0 10 20 30 40 METRES

Erf number to be provided in consolidation process

LAND USE MANAGEMENT REQUIREMENTS

SITE AREA	4850m ²	-
ITEM	PERMISSIBLE	ACHIEVED
PROPOSED ZONING	COMMUNITY ZONE 1 LOCAL (C01)	-
FLOOR SPACE	MAX 80% 0.8 x 4850m ² = 3880m ²	CURRENT 3655m ² = 74%
COVERAGE	MAX 60% 0.6 x 4850m ² = 2910m ²	CURRENT 2107m ² = 43%
HEIGHT	MAX ABOVE BASE LEVEL 12m	HIGHEST POINT 9m

BUILDING LINES

- 5m street boundary
- 0m at entrance canopy

5m common boundaries

- 1.5m adjacent to shared parking
- 0m at Outbuilding (Refuse Room, Generator and Stores)

PARKING

19 Consulting rooms = 78 bays required

Provided = 61 bays

TIA will include motivation for PT1 Zone and relaxation of number of bays

CONSULTANT/DEPARTMENTAL

anesa + barbosa
architects

8 DOVER ROAD,
LOWMEAT
7701
info@anesa+barbosa.co.za

PO BOX 10714,
PRIVATE BAG 101,
HOUT BAY 7801



PROJ. ECT

PROPOSED COMMUNITY DAY CENTRE
ERF 3779, REMAINDER ERF 1033 AND ERF 1034
BAVIAANSKLOOF ROAD
HOUT BAY

DRAWING TITLE

PROCAP STAGE 3
CONTEXT AND ROOF PLAN

STATUS

SITE DEVELOPMENT PLAN

DRAWN	gnd	SCALE	1:500/1:1000
CHECKED	gnd	DATE	2014/02/21
DRAWING NUMBER	REV		
C1810043 - SDP/01	-		



Alternative site proposed



- ERF 1034 has been transferred from CCT to WC along with erven 1033 & 3779.
- SEBCID and FORHB have put in a proposal to the Western Cape Department of Health to use green site 1034 instead.

Social Responsibility



- Hout Bay Volunteer Emergency Medical Service (HBVEMS)
- Reading programme at Denis Goldberg House of Hope
- Remedial teacher programme at Kronendal Primary School
- Fire Readiness Workshop at Hout Bay Fire Department
- First Aid Course
- Bright Start Education Support Programme

Social Responsibility

Fire Readiness Workshop



Communications

- Regular newsletters
- Dedicated WhatsApp groups
- Facebook page
- Website regularly updated



Finance



- Audited Financial Statements 2024-25 published on website
- Headline figures
- Core business
- Surplus analysis
- Potential surplus usage
- Budget 2026-27



Financial 2024/25:Headline numbers

Year to June 30 2025	Budget	Actual	Variance (R)	Variance (%)
Income post 3% bad debt retention	R3 299 759	R3 299 759		
Core business expenditure	R2 879 150	R2 858 503	-R20 647	-1%
General expenditure	R246 358	R215 685	-R30 673	-12%
Projects (see detail below)		R274 348		
Total Expenditure		R3 348 536		
Interest income		R117 108		
Projects				
Removal alien trees/firebreak	R131 750	R64 106		
Hout Bay Common	R169 267	R84 843		
River Rehabilitation	R128 479	R125 400		

Additional surplus funds approved by board 2024/25



Projects	Surplus funds utilisation approved at 2024 AGM	Additional surplus funds approved by Board	Total surplus utilisation 2024/2025
Removal alien trees/firebreak	R31 750	R100 000	R64 106
Hout Bay Common	R169 267	R0	R84 843
River Rehabilitation	R78 479	R50 000	R125 400
Total		R150 000	R274 349

Financials 2024/25: core business



Year to June 30 2025	Budget	Actual	Variance (R)	Variance (%)	Comment
Cleansing services	R247 000	R244 771	-R2 229	-0.9%	
Environmental Improvement	R165 000	R161 090	-R3 910	-2.4%	
Public Safety	R2 242 150	R2 234 148	-R8 002	-0.4%	
Social Upliftment	R225 000	R218 494	-R6 506	-2.9%	
Urban Maintenance	R0	R0	R0	-0%	Reallocated to Environmental
Core business	R2 879 150	R2 858 503	-R20 647	-0.7%	

Current surplus



Statement of financial position		
Cash reserves as at 30 June 2025		R1 784 832
Less trade and other payables and revisions		-R140 468
Cash available from previous financial year		R1 644 364
Plus retention fund payable Sept 2025 (incl VAT)		R323 110
Cash available as at 30 Sept 2025		R1 967 474
Less committed surplus funded projects in the current financial year 2025/2026		-R152 068
Hout Bay Common (roll over)	R84 424	
Alien tree removal (roll over)	R67 644	
Civil Unrest provision		-R150 000
Less 2 months of funding as provision against cash flow risk		-R689 375
Uncommitted cash		R976 031

Planned surplus funds utilisation 2025/26



Projects	Surplus funds utilization approved at 2025 AGM	Additional surplus funds approved by Board	Total surplus utilization 2025/2026
Kronendal Primary Remedial teacher		R120 000	R272 068
Ablutions Hout Bay Common		R260 000	R532 068
Law Enforcement Officers Dec/Jan 26		R50 000	R582 068
Total		R430 000	
Uncommitted Cash			R546 031



FY 2025-2030 Proposed budget

	FY2025/26	FY2026/27	FY2027/28	FY2028/29	FY2029/30
Income	R3 707 976	R3 967 535	R4 245 262	R4 542 430	R4 860 400
Core business	R3 200 000	R3 440 000	R3 698 000	R3 975 350	R4 273 501
Repairs & Maintenance	R15 000	R16 125	R17 334	R18 634	R20 032
General expenditure	R293 500	R315 512	R339 175	R364 614	R391 960
Ad hoc Project	R88 237	R76 872	R63 394	R47 558	R290 95
Bad debt provision	R111 239	R119 026	R127 358	R136 273	R145 812
% Increase	9%	7%	7%	7%	7%

Proposed budget 2026/27



Yr to June	As per business plan	Proposed	Variance
Income	R3 967 535	R3 967 535	
Core business	R3 440 000	R3 440 000	
Repairs & Maintenance	R16 125	R16 125	
General expenditure	R315 512	R315 512	
Ad hoc Project	R76 872	R76 872	
Bad debt provision	R119 026	R119 026	
Total Expenditure	R3 967 535	R3 967 535	

Proposed budget 2026/27: core business

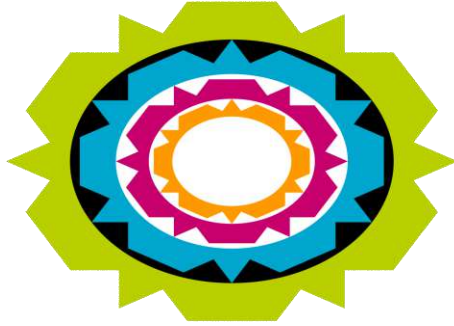


	As per business plan	Proposed	% of total	Variance
Cleansing services	R284 875	R434 875	12.6%	+R150 000
Environmental upgrading	R258 000	R258 000	7.5%	
Public safety - general	R2 633 750	R2 483 750	72.2%	-R150 000
Public safety - CCTV monitoring				
Public safety - camera leasing				
Social upliftment	R231 125	R231 125	6.7%	
Urban maintenance	R32 250	R32 250	1.0%	
Total core business	R3 440 000	R3 440 000		



Voting

- Approval of 2024 AGM minutes
- Approval of 2024/25 Annual Report
- Budget: approval of additional surplus funds utilisation in 2024/25, approval of additional surplus funds utilisation for 2025/26, approval of surplus funds utilisation 2026/27 and approval of budget for 2026/27
- Approval of the implementation plan
- Reappointment of registered auditors (Harry Curtis & Co)
- Reappointment of company secretary (Alison Louw)
- Election of Board Members (Lindsay Murphy, Grant Hudson) & re-election of Jemimah Birch and Doreen Malan



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

Thank you

Making progress possible. **Together.**



QUESTIONS